

Crawley Borough Council

Audit Committee

Agenda for the **Audit Committee** which will be held in **Committee Room A - Town Hall**, on **Tuesday, 6 March 2018 at 6.30 pm**

Nightline Telephone No. 07881 500 227

Anna Maria Brown

Head of Legal and Democratic Services

Membership:

Councillors

K Sudan (Chair), C R Eade (Vice-Chair), R D Burrett, I T Irvine and R Sharma

T G Belben

Please contact Democratic Services if you have any queries regarding this agenda.

democratic.services@crawley.gov.uk

Published 26 February 2018

Emergency procedure for meetings will be circulated to Councillors and visitors attending this meeting. Please familiarise yourself with these procedures and the location of fire exits.



Switchboard: 01293 438000
Main fax: 01293 511803
Minicom: 01293 405202 DX:
57139 Crawley 1
www.crawley.gov.uk

Town Hall
The Boulevard
Crawley
West Sussex
RH10 1UZ

The order of business may change at the Chair's discretion

Part A Business (Open to the Public)

	Pages
1. Apologies for Absence	
2. Disclosures of Interest	
In accordance with the Council's Code of Conduct, Councillors of the Council are reminded that it is a requirement to declare interests where appropriate.	
3. Minutes	3 - 4
To approve as a correct record the minutes of the Audit Committee held on 28 November 2017.	
4. Fraud and Investigation Team Report	5 - 8
To consider report FIN/440 of the Operational Benefits and Corporate Fraud Manager	
5. Progress Report: Internal Audit and Risk Management	9 - 22
To consider report FIN/437 of the Audit and Risk Manager.	
6. Internal Audit Annual Plan 2018-2019	23 - 26
To consider report FIN/438 of the Audit and Risk Manager.	
7. Internal Audit Charter - January 2018	27 - 38
To consider report FIN/439 of the Audit and Risk Manager.	
8. Audit Planning Report: Year Ended 31 March 2018	39 - 80
To consider Ernst and Young's Audit Planning Report for the year ended 31 March 2018.	
9. Certification of Claims and Returns Annual Report 2016-17	81 - 90
To consider Ernst and Young's Certification of Claims and Returns Annual Report for 2016-17.	
10. Supplemental Agenda	
Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.	

This information is available in different formats and languages. If you or someone you know would like help with understanding this document please contact the Democratic Services Team on 01293 438549 or email: democratic.services@crawley.gov.uk